



# InfoSheet 08



**Nottingham**  
**City Council**

## Planning: Garden Trees

### The Problem

*The Park is full of trees and many of them are now quite large. Some are in gardens and some on streets, but together they form an integral part of The Park's special character. This is not to say they should not be managed and on occasion felled, but there are processes that must be followed and fines that can be issued for non compliance. This section refers to the trees in gardens, which are to some extent protected by the requirements of a Conservation Area, and sometimes further protected by TPOs (Tree Preservation Orders). In either case any trunk or branch over a diameter of 100mm cannot be removed without first applying for permission. The problem, as with housing, is that the officers responsible for making decisions are under resourced and over worked.*

### The Solution

Some months there have been over 50 applications made for work on trees in The Park, dealt with by one tree preservation officer who is currently part time and responsible for the entire City's trees. In order to prevent the felling of garden trees that are felt to be a nuisance for an occupier, but are deemed to be of importance to The Park as a whole - some of these trees are over 150 years old - there is now a system in place to notify the tree preservation officer of those applications that are in serious need of investigation. There is also the potential for a fine to be issued for up to £1000 x the age of the tree for those who decide to fell or poison trees without first applying for permission. Contact the Park Planning steering Group at [PPSG@parknews.co.uk](mailto:PPSG@parknews.co.uk) if you want to report any work being proposed without express permission being granted.

### The Process

If you have trees on your property and they don't have individual TPOs you will still need to seek permission to undertake works as The Park falls within a conservation area.

You must give us notice if you want to fell, prune or do work to any other tree that is in a Conservation Area. As a minimum, we need to know:

Your contact details; The address of the property where the tree is; The location of the tree within the property, marked on a plan if possible; A full description of the work you want to do.

You can send your notification to us by either the Planning Portal (<https://www.planningportal.co.uk/applications>) or by post.

Once you have notified us you must wait until:

Six weeks have gone by and we have not responded to you. As from 1 April 2017 the city council will no longer issue a decision letter. If we do not think that the proposed work is acceptable, we will discuss the work with you and try to agree upon an alternative specification. If an agreement cannot be reached we may respond by making a Tree Preservation Order. If a Tree Preservation Order is made, you cannot proceed with any work unless you have applied for and been granted permission.